



## Fees and Charging

Standard (7:30am to 4:30pm)	£9 per hour (8 hour minimum day)
Agreed overtime	£9 per hour
Non-agreed overtime rate/late fee	£5.00 per 30 minutes
Sickness (childminder or minder's own children)	No fee
Sickness (child/parent)	£9 per hour
Bank Holidays	No fee
Special Outings/Groups	Paid by parent (voluntary)
Late payment fees (unless by arrangement)	£20 per invoice
Childminder holiday pay	No fee
Child/ parent holiday	Full Fee
Notice period for both parties	4 weeks
Minimum booking of 8 hour day, 2 days a week (no half days) Term Time Only	

## Payment terms and conditions

1. Deposit - I do take a payment deposit, (4 weeks) NOTE- I hold this payment until the end of the contract and it is returned to the parent if no payments are outstanding. Deposits must be paid in full regardless of EYEE funding receipt.
2. Parents pay monthly, I invoice at the end of the month for payment on the 1st.

3. Parents pay in advance. I then make any necessary adjustments in the preceding invoice.
4. **I am only open during term time.** I am closed during the school holidays, dates of which will be posted on the website and on the Notice Board.
5. When I take holidays, there will be **no charge** to the parent for those days that I am not available.
6. Sickness: If I or my own children are sick and I need to close, there is **no charge** for affected days. Your own child's sickness is charged **in full**.
7. Early collection for any reason e.g. medical appointments or parental convenience will still be charged **in full** for the agreed hours.
8. Any holiday taken by the parent during agreed hours will be charged **in full**. It will work to both our advantage if the parent/child holidays coincide with my dates, but that is up to each individual family- I understand term time holidays can be significantly cheaper.
9. Parents must provide a healthy packed lunch-including a small dessert and tea-time meal (See Food Policy for further details). I will provide healthy snacks, fruit and fresh milk, diluted fruit juices and these are **included in fees**.
10. National Trust visits, when taken, will be **included in fees**.
11. **Not included** – Formula milk, dairy alternative milks, pre-made jar foods or pouches, special dietary food, nappies or wipes (to be provided by parent if required).

Annual price increase takes place in January every year, to reflect general cost increases.

**Please note I offer an 8 HOUR minimum per day.** If a child attends for less then there will be a charge for 8 hours irrespective. For settling purposes, I can only accept children attending for 2 days a week (16 hours) minimum.

## **Late Payment**

Payment is one month in advance when signing a childminding contract and in advance monthly, thereafter (unless other special arrangements are made). I would be grateful if you could ensure that you are prompt in paying your monthly invoice. If overdue, I will give you a polite reminder. If I have still not received payment by the 3rd day following the original invoice I reserve the right to make an additional charge 'Late payment Fee' as per our contract to cover any bank charges I may have incurred.

If at this point I still have not received payment I reserve the right to cease minding your child with immediate effect and seek legal advice.

## **EYEE Funded Offer**

I offer funded hours if you are eligible for:

- Under 2s Funding (15 hours)
- 2 Year Old Funding for working families (15 hours)
- 2 Year Old funding for eligible families (15 hours)

*From September 2025, offered hours will increase to 30 hours for eligible families. Please let me know if your eligibility has changed.*

### **Funded Structure:**

Funded hours are accepted from 9am-4:30pm Monday-Thursday (7.5 hours per day).

Any additional hours required (before 9am or after 4:30pm) are charged at £9/hour.

Sometimes additional activities may be offered e.g. attending a Forest School Group. If all parents on the given day give consent to their child attending a paid for group, they will be asked to pay a voluntary contribution towards the cost. This amount will vary depending on the type of activity. If you have any questions regarding this, please speak with me directly.